



<b>HEART KIDS ANNUAL GENERAL MEETING MINUTES</b>	
<b>Date:</b>	<b>Saturday 28 May 2022 (Virtual Meeting)</b>
Attendees eligible to vote attended by Zoom	Ruth Gorinski (CEO) Laurel Kettle Stephanie Allan Emma Lawler Scott Hart Bob Merritt Nicky Merritt Mitchell Day Hanna Day Michelle Webb Blair Atkinson Mitchell Atkinson Mike Gorinski Tess Roach Jennifer Tilley Claire Sword Phil Barrow Rob Lutter Steve Day Anthony Drake Ross Blackler Suzie Blackler Ashleigh Banks Daniel Smith Malcolm Smith Sonia Ward Stefanine Ward Bronwyn Ward Alex Nelson Simon Nelson Ella Wright Vicky Devine Shannon Devine Brogan Lucas Angela Haddon Rachael Lovelock Greg McAllister Samir Govind Judith Wakelin
Board Members Present	Donna Jujnovich (Chair) Robyn Wickenden

	Craig McDowell Ashlee McCormick Steve Abley Mike Green Jennifer Scott
Present but not eligible to vote	Lorraine Guthrie (staff) Jane Culhane (staff) Denise Kitto (staff) Cecilia Sullivan-Grant (staff) Alanah Gilder (staff) Jacob Lepper Skot Barnett

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### Chairperson's Introduction

1. Welcome and housekeeping.
2. Board Member Introductions.
3. The format of meeting was Ordinary Business in accordance with the agenda followed by General Business. There were no special business items on the agenda.
4. The Notice of Meeting was in accordance with the Constitution. This notice detailed the business to be considered at the meeting and was circulated to all members.

### Meeting opened 3.05pm

#### Ordinary Business -

##### 1. Apologies

Marie Jujnovich, Joseph Jujnovich, Nicholas Smith, Rebecca Horgan

Moved: Donna Jujnovich

Seconded: Steve Abley

Carried

##### 2. Approval of Minutes from last AGM

The Minutes of the Annual General Meeting held on 29 May 2021 as circulated were accepted as a true and correct record with amendments.

Moved: Donna Jujnovich

Seconded: Julie Neilsen

Motion carried

### **3. Matters arising**

No matters arising from those minutes.

### **4. Financial Statements**

Presented by Robyn Wickenden who talked through the audited financial statements and shared responses to questions and answers on the financial statements previously provided by/to members. Questions were received from the floor. Such questions were answered by Robyn Wickenden and the Chair. It was agreed the number of attendees at the Board roadshow be collated and circulated to those attending the AGM.

The Financial Statement of Accounts and Balance Sheet, as tabled, for the year ended 30 November 2021 were received.

Moved: Robyn Wickenden  
Seconded: Steve Abley  
Motion carried

### **5. Appointment of Auditors**

In accordance with the Constitution, it is necessary to appoint the Auditors at the AGM, and BDO Hawkes Bay are willing to continue to function as Auditors of the Incorporated Society.

BDO Hawkes Bay reappointed as Auditors and to authorise the Board to fix the remuneration of the Auditors

Moved: Donna Jujnovich  
Seconded: Jennifer Scott  
Motion carried

### **6. Board Nominations**

In accordance with clauses 7.3, 7.6, 7.7, 7.15, 7.17, and 7.26 - 7.29 of the Constitution, the following positions on the Board were opened for nominations:

Upper North Island x 1  
Central North Island x 1  
Upper South Island x 1

The following nominations were received for each of these positions:

Upper North Island – Ashlee McCormick  
Central North Island – Neven Harland, Mike Green  
Upper South Island – Steve Abley, Scott Hart, Greg McAllister

In accordance with clause 7.30 of the Constitution, given only one nominee for the Upper North Island, no voting papers were sent to members and the nominee Ashlee McCormick will be considered duly elected from the date of this Annual General Meeting.

Moved: Donna Jujnovich  
Seconded: Mike Green  
Motion carried

In accordance with clause 7.26, 7.27 of the Constitution, voting papers were sent to Central North and Upper South Island Members (entitled to vote). In accordance with clause 7.28 of the Constitution, Denise Kitto, on behalf of the Board Secretary, opened and counted the received votes, in the presence of Bronwyn Ward, Stefanine Ward, Sonia Ward.

Central North Island - 6 votes were received, and the count was:  
Neven Harland – 6 votes  
Mike Green – 0 votes

Based on the votes received, Neven Harland was nominated to the Board, representing the Central North Island.

Moved Donna Jujnovich  
Seconded Ross Blackler  
Motion carried

Upper South Island - 38 votes were received, and the count was:  
Steve Abley – 20 votes  
Scott Hart – 3 votes  
Greg McAllister – 15 votes

Based on the votes received, Steve Abley was nominated to the Board, representing the Upper South Island.

Moved: Donna Jujnovich  
Seconded: Ross Blackler  
Motion carried

The Chair then welcomed Neven to the Board, thanked Mike for his service and congratulated Steve for returning to the Board.

## **7. Board Member's Remuneration**

Move that remuneration for Board Members be \$0.00 and that Board Members be reimbursed for actual and reasonable expenses incurred in performing their duties.

Moved: Donna Jujnovich  
Seconded: Steve Abley  
Motion carried

## **8. CEO Report**

Jane Culhane presented and read the CEO's report on behalf of Ruth Gorinski.

Moved the CEO's report as presented is accepted.

Moved: Donna Jujnovich  
Seconded: Sonia Ward  
Motion carried

## **9. Chairperson's Report**

Donna Jujnovich tabled her report as presented in the meeting documents made available to attendees.

Moved the Chairpersons report as circulated and tabled is accepted.

Moved: Donna Jujnovich  
Seconded: Stephanine Ward  
Motion carried

## **GENERAL BUSINESS**

The Chair gave the opportunity for questions from the floor.

1. A question was asked about the number of participants who attended the Roadshow meetings. The response was that there were 118 participants in total.

There were no further questions.

It was acknowledged that all the AGM meeting documentation was prepared and circulated well in advance of the AGM.

Donna Jujnovich thanked everyone for their attendance.

**Meeting closed 4.11pm**